

# Compass**Learning** **ODYSSEY**™

## **Parent Guide For Home Use**

**Section One: Internet Connectivity**  
**Section Two: Checking System Requirements**  
**Section Three: Student Use**  
**Section Four: Checking Student Progress**  
**Section Five: Troubleshooting**

## Section One: Internet Connectivity

### Dial-up Internet Connections:

- You may experience a delay when initially connecting to Compass Odyssey. The Odyssey log in screen may take a few minutes to load.
- You may experience a delay when loading an activity – particularly the FLASH activities. Once the activity loads, it usually performs with no delays.

### High Speed Internet Connections:

- High speed connections usually work with no delays.

### Other Connectivity Tidbits:

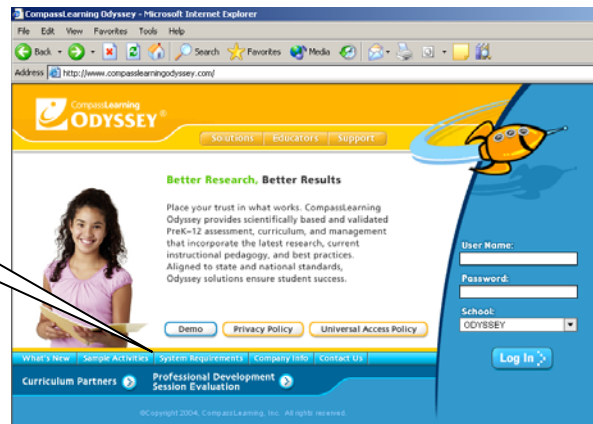
- As with any Internet use, performance and load time varies from one Internet Service Provider to another, Internet traffic, individual computer performance, etc.
- All schools have licensing that allows for a certain number of users to access Compass Odyssey at one time. The number of licenses varies from school to school. Please be sure to **LOG OUT** of Compass Odyssey when finished using the program.

## Section Two: Checking System Requirements

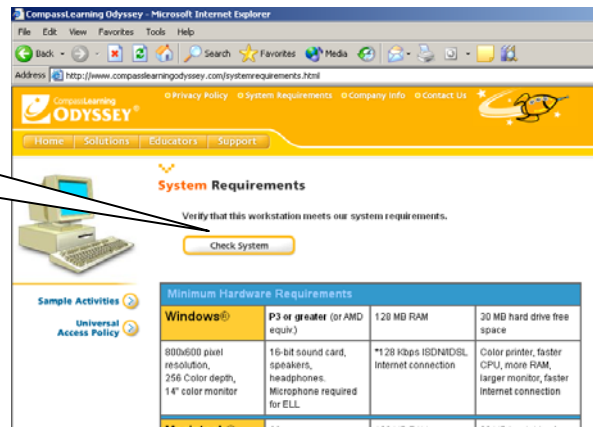
\*\*\*This section will only be required the first time Odyssey is used.\*\*\*

1. Connect to the Internet.
2. Type in the following address: <http://compass.boone.kyschools.us>

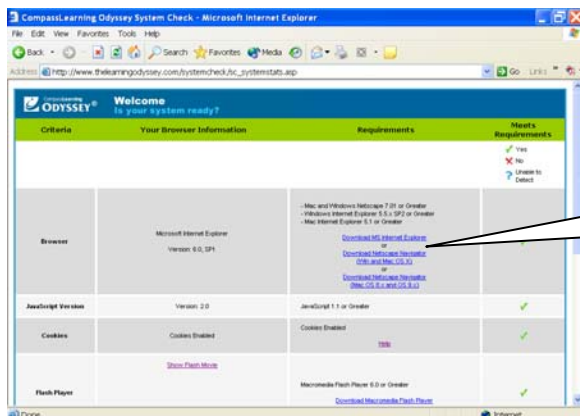
3. Click System Requirements



4. Click here to check your system requirements



5. A link is provided for any requirement you may need



## Section Three: Student Use

1. Connect to the Internet.
2. Type in the following address: <http://compass.boone.kyschools.us>
3. Your child will log in.

User Name: First Name.Last Name

Password: The last 4 digits of his/her Social Security #

School: Your child's school name. Please enter the school name exactly as it appears in the table below.

Schools			
burlington	collins	erpenbeck	florence
goodridge	kelly	mann	new haven
north pointe	ockerman elementary	stephens	yealey
camp ernst	conner middle	gray	ockerman middle
ra jones	boone	conner high	ryle

Example: User Name: Pete.Studer

Password: 1234

School: erpenbeck



4. Click Log In

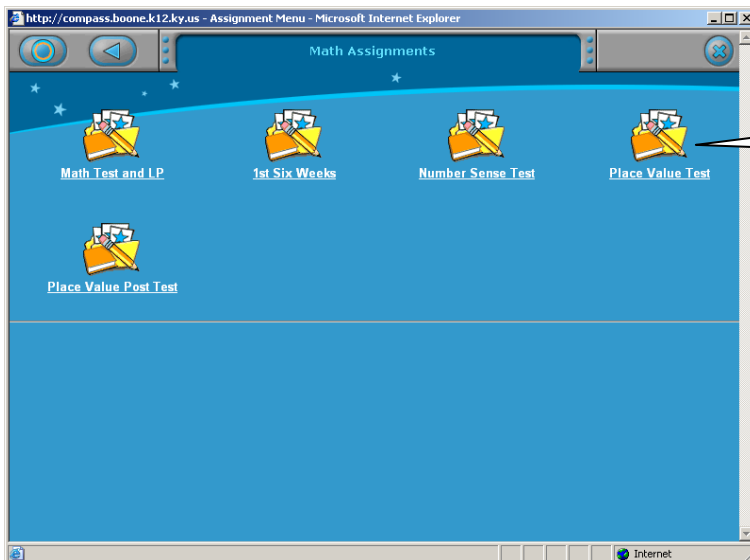
5. The Student Launch Pad.



6. Click the subject icon on the launch pad

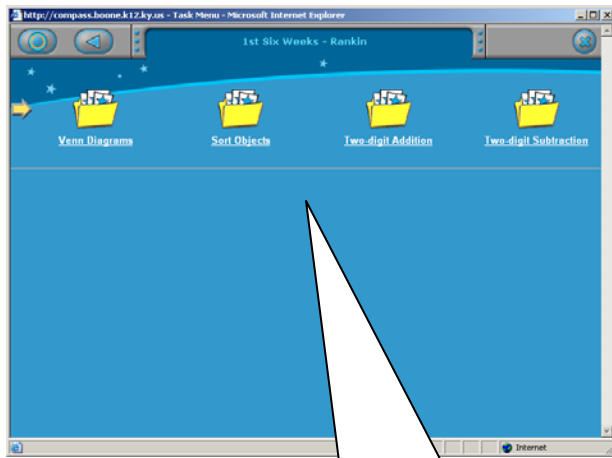
No Social Studies assignments have been made by the teacher but exploratory activities are available

This icon means you have an assignment from your teacher

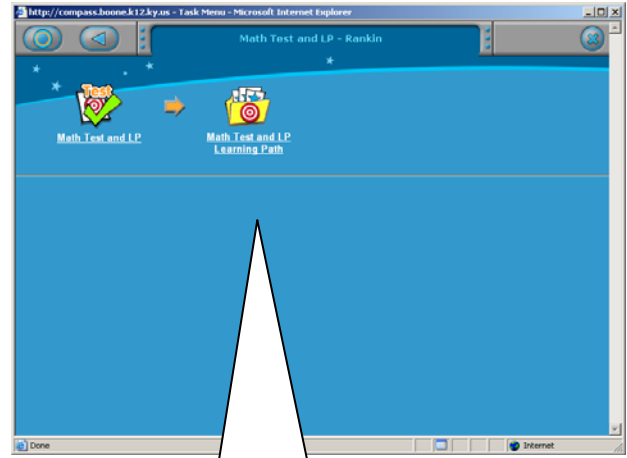


7. Click on an assignment folder

8. This brings you to the activity folders. You may see more than one activity folder and there may be an arrow indicating the recommended starting folder.



Activity Folders that contain curriculum assignments made by the teacher



This Assignment Folder contains an Explorer Test and Learning Path

## Section Four: Checking Student Progress

Click My Portfolio  
to check progress



Want to redo an  
activity? – enter the  
activity code here  
(see next page for  
more details)

## Checking Assignment Progress (Recent Work)

1. Recent Work

Work completed **Today** will appear here

Click **Week** or **Month** to see activities completed during those time periods

PETE STUDER (PETE.STUDER)  
Student Portfolio

Recent Work Assignments Reports Help

Attendance  
Last Login: 5/2/2007

Today  
Week  
Month

PETE STUDER (PETE.STUDER)'s Recent Work for today 5/2/2007

Activity Name	Type	Subject	Date	Score	Status
Explorer 1 Listening Test		Language Arts	05/02/07	<a href="#">15%</a>	
Segmenting: Search for the Jungle Cat -at - 10484		Language Arts	05/02/07	75%	
Segmenting: Phonics Felt Board -at - 10480		Language Arts	05/02/07	N/A	

Test Scores will be a link. Click the score to see mastered and non-mastered objectives

This activity score is 75% - if you want to redo an activity enter the code (located at the end of the activity name) in the Activity Finder box on the Home screen



## Checking Assignment Progress (Assignments)

2. Click the Assignments tab

Click Completed or All to see assignments in those categories

Assignments In Progress:

Assignment Name	Subject	Date	Level	Status	Teacher
<a href="#">Details</a> ELL	ELL Elementary	07/12/05	3	<input type="checkbox"/>	Rankin
<a href="#">Details</a> Light and Sound	Science	06/12/05	3	<input type="checkbox"/>	Rankin
<a href="#">Details</a> Phonics Fun 1	Language Arts	05/12/05	1	<input type="checkbox"/>	Rankin
<a href="#">Details</a> Identify Cause and Effect	Language Arts	03/01/05	3	<input type="checkbox"/>	Rankin
<a href="#">Details</a> LA Summer Activities	Language Arts	02/08/05			
<a href="#">Details</a> Listening and Composing Music	Brain Buzzers	02/08/05	4	<input type="checkbox"/>	Rankin
<a href="#">Details</a> Elementary FI 1	FI 1 Elementary	02/02/05	1	<input type="checkbox"/>	Rankin

In Progress

Completed

All

Click Details to see activities that have been completed for the assignments

## Checking Assignment Progress (Reports)

3. Click the Reports tab

The screenshot shows a web browser window with the URL <http://compass.boone.k12.ky.us> and the page title "My Portfolio - Microsoft Internet Explorer". The user is logged in as "Studer, Pete (pete.s...)" under "Student Portfolio". The navigation tabs are "Recent Work", "Assignments", "Reports", and "Help". The "Reports" tab is selected. On the left, there is a "Report Criteria" box with a "Report Type" dropdown menu set to "Select Report". The main content area is titled "Welcome to the Parent's Report Module" and contains the following text: "Here you can run reports on your student's performance in CompassLearning Odyssey. Read about the available reports below, and then select a report in the menu on the left. All reports can be printed." Below this are three report descriptions: "Attendance Report", "Duration Report", and "Student Score Report".

Select the report type from the drop down menu

Descriptions of the available reports

## Section Five: Troubleshooting

**\*\*\*Please note: If you have a pop up blocker running on your computer you may have difficulty accessing Compass Odyssey. All activities in Compass Odyssey open in a second window and many times pop up blockers will not allow the activities to open. You may need to disable your pop up blocker or at the very least set it to allow pop ups from the Compass Odyssey site.\*\*\***

Common log in errors are indicated below along with a description of what they mean and any recommendations on what to do to avoid seeing the error message again!

1. Upon logging in to Compass Odyssey, you receive the following message:



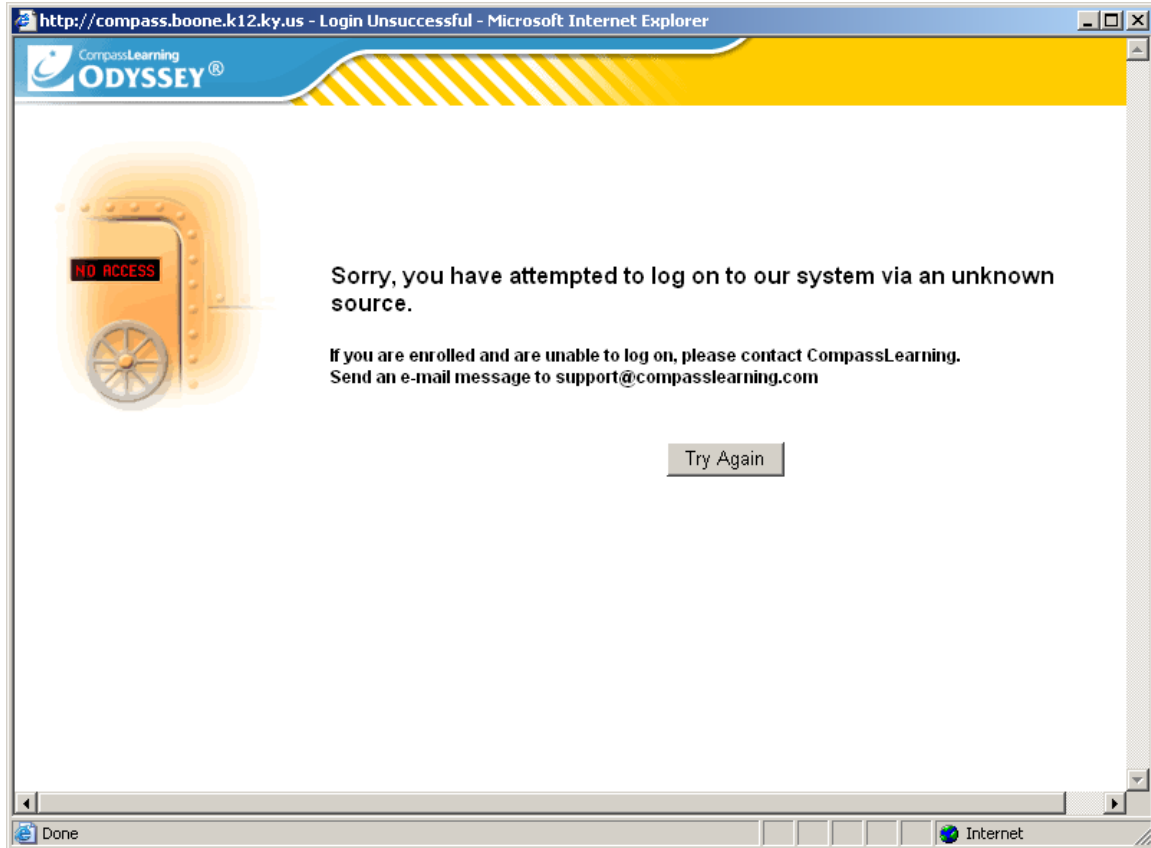
**You have run out of user licenses. Please try again later.**

If you are enrolled and are unable to log on, please contact CompassLearning.  
Send an e-mail message to [support@compasslearning.com](mailto:support@compasslearning.com)

This message indicates that too many people are trying to access Compass Odyssey at one time. Each school has a set number of concurrent users. Once that number has been reached, no additional users may log on until someone logs out and opens up a license.

Solution: Try logging in to Compass Odyssey at another time.

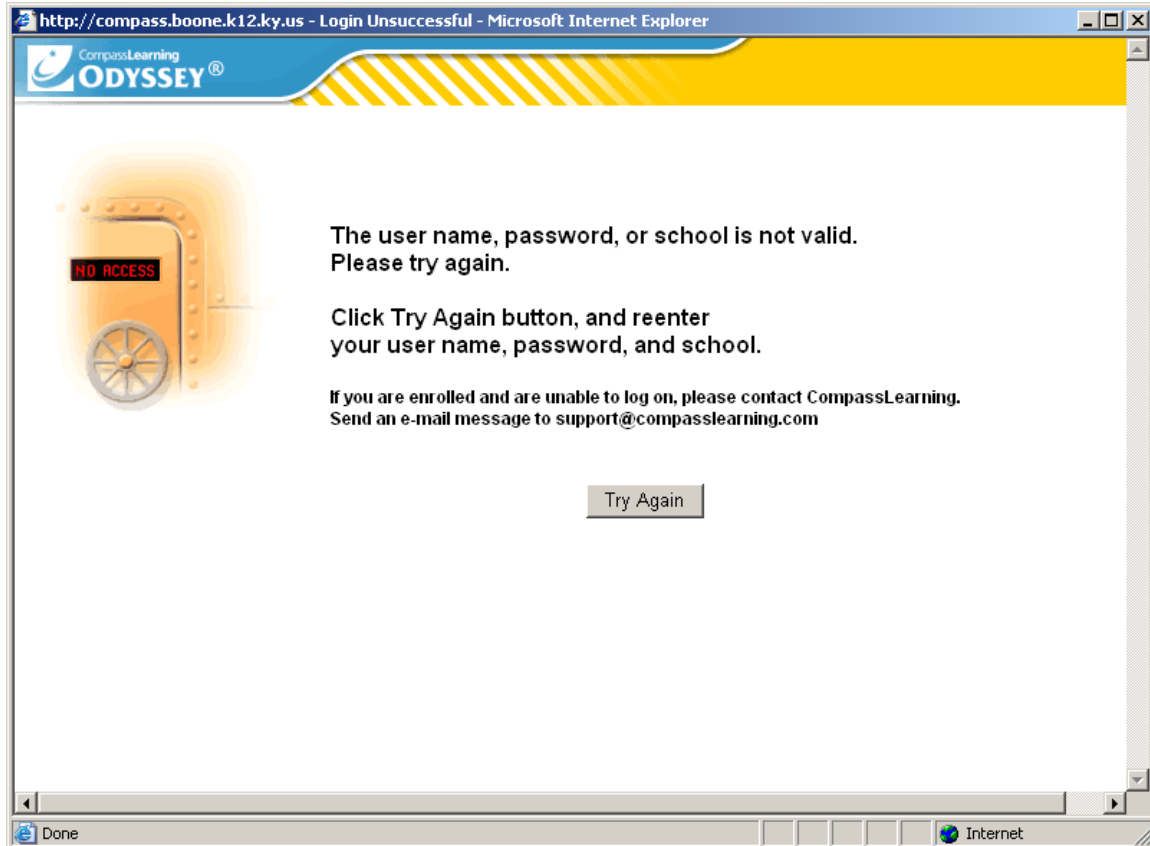
2. Upon logging in to Compass Odyssey, you receive the following message:



This message indicates that you have a www in the address line (URL). The correct address for accessing Compass Odyssey is <http://compass.boone.kyschools.us>

Solution: Remove the www. from the address line, **click GO or press ENTER**, and then log in again.

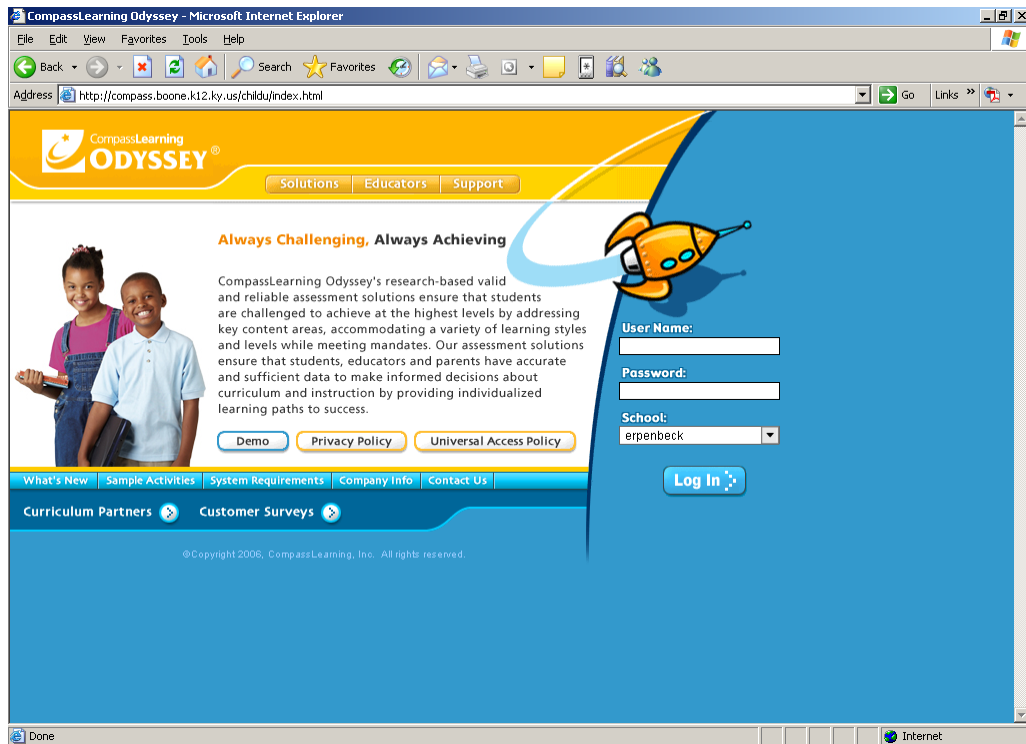
3. Upon logging in to Compass Odyssey, you receive the following message:



This message indicates that something in your log in information is incorrect. It could be the user name, password, and/or school name.

Solution: Check your spelling and **spacing** and log in again.

4. Upon logging in to Compass Odyssey, you click Log in but it takes you right back to the same log in screen.



This event usually indicates that pop up blockers are running.

Solution: Disable the pop up blocker or allow pop ups from the Compass Odyssey site and then log in.