

## Procedural Guidelines for Dual Enrollment 2020

**\*\*\*Please read entire packet thoroughly**

**\*\*In order to be eligible to participate in the Dual Enrollment program, students MUST be at benchmark on the ACT in English (18), Math (19) and Reading (20).**

\*Students will work with individual universities (NKU, Gateway, Thomas More) to register for their courses. Students **MUST** have a full schedule which means a total of 6 courses for the year between Ryle courses and Dual Enrollment courses. Students are **required** to take at least 1 dual enrollment course per semester.

\*Students are **required** to supply a copy of their college schedules for both spring and fall semesters to their counselor. College courses will be added to Ryle schedule upon receipt of the college schedule.

\*Courses taken through Dual Enrollment will be calculated into the RHS GPA at a 1.04 index on a 5.0 scale and will appear on the Ryle transcript as well as the college transcript.

\*Students are **required** to check in and check out with the attendance office as they arrive and depart if it falls outside of the normal start and end of the school day.

\*Dual enrollment students will follow the college schedule as far as days off are concerned. For example, if Boone County schools are closed or on a delay, students will be required to attend their college courses as scheduled unless the university is on delay or closed.

### Costs

Fee for courses is approx. \$56 per credit hour with most courses being 3 hours.

**Tuition is paid directly to the universities.** No payments will be received by Ryle.

There is not an application fee for dual enrollment at the participating universities.

Students are required to buy the required books for their courses. The cost of books vary with the average price being approximately \$100.

NKU requires payment 1 week prior to school starting & Gateway and Thomas More require payment upon receipt of bill. If a student is eligible for the Dual Enrollment scholarship, payment should be made to the university and student will be reimbursed upon receipt of the scholarship money from the State.

If applicable, students are responsible for purchasing their own parking pass.

### Special Notes

Students are **not permitted** to take more than 4-5 courses through Dual Enrollment per semester.

Students participating in Dual Enrollment are beginning their college transcript and GPA. Choose courses wisely and take courses seriously.

Be advised that it is ALWAYS the discretion of the college/university attended after high school as to whether or not transferred credits are accepted.

Students **MUST** advise their Ryle Counselor PRIOR to dropping a course from a university.

Students participating in Dual Enrollment are responsible for keeping up with Ryle news/deadlines. All Dual Enrollment students will have a folder located in the Guidance Office in which important information will be filed. **It is the students' responsibility to check this on a regular basis.**

### **NORTHERN KY UNIVERSITY**

#### **School-Based Scholars Program**

##### **Admission Requirements:**

**Ryle requires benchmark in English, Math and Reading**

Have an unweighted GPA of **3.0 or higher**

Have a composite ACT score of **20 or higher**

**Meet any pre-requisites** for individual courses. English, Math, and Sciences typically require specific ACT subscores.

Once in the program, students must **earn a grade of C or better** in each dual-enrollment class to take courses in any subsequent semesters.

##### **Applying to the SBS Program:**

1. Complete the online application at <http://appliesbs.nku.edu>
2. Sign and date the SBS Disclosure Form
3. Submit a copy of your high school transcript
4. If applicable, send a copy of any AP test score reports you have.
5. If you have taken dual-credit courses with other universities, you will also need to send your official transcript to NKU.

**Submit Ryle Dual Enrollment Application, Disclosure Form and Transcript to the Guidance Office by the due date. Transcripts will be sent to NKU from Guidance.**

## **GATEWAY COMMUNITY AND TECHNICAL COLLEGE**

### **Admission Requirements:**

Ryle requires benchmark in English, Math and Reading

Have a cumulative GPA of 2.0 or higher

### **Application Process:**

1. Complete Gateway application online at <http://gateway.kctcs.edu>  
Click on “Apply Now”
2. Sign the Gateway Disclosure Form

**Submit Ryle Dual Enrollment Application, Disclosure Form and Transcript to the Guidance Office by the due date. Transcripts will be sent to GTW from Guidance.**

## **THOMAS MORE UNIVERSITY**

### **Gemini Program**

### **Admission Requirements:**

Ryle requires benchmark in English, Math and Reading

Have a cumulative GPA of 3.5 or higher

### **Application Process:**

1. Complete Thomas More application online at <http://www.thomasmore.edu/gemini>  
Click on “Application” under Gemini Program
2. Sign the Thomas More Disclosure Form

**Submit Ryle Dual Enrollment Application, Disclosure Form and Transcript to the Guidance Office by the due date. Transcripts will be sent to TMC from Guidance.**

## **BOONE COUNTY EARLY COLLEGE PROGRAM**

### **Gateway Community and Technical College**

Boone County Schools and a partnership with NKU, Thomas More, and Gateway offer this program to juniors and seniors who wish to participate in this more structured dual enrollment program. Students attend college at Gateway's Florence/Union campus for half of their school day and then return to Ryle for the other part of their day. These courses are taught by university professors and will be comprised of other high school students from all Boone County high schools. Courses are offered at a dramatically reduced rate of \$56 per credit hour. Transportation to and from Gateway will be provided. Students can elect to provide their own transportation if they prefer.

### **Early College Checklist**

**Student Name:** \_\_\_\_\_ **Student ID #:** \_\_\_\_\_

To enroll in the Early College Program, you must have minimum a composite score of 20 on the ACT and sub-scores of 18 in English, 22 in math and 20 in reading as well as a 3.0 grade point average.

Please make sure the following steps are complete. All the following hyperlinks can be accessed through the Boone County Schools Webpage under the Early College Program heading under *For Parents*:

Apply online to Northern Kentucky University's School-Based Scholars Program--  
<https://inside.nku.edu/schoolbasedscholars/admissions.html>

Complete NKU Disclosure

Apply online to Thomas More University's Dual Credit Gemini Program—  
<https://university.thomasmore.edu/gemini-program-application/>

At Thomas More, you will need to select the classes you want to take in the drop down menu. They offer HIS 114 (history) and MUS 160 (music appreciation). Pick one or both.

Complete Thomas More Disclosure

## Early College/Dual Credit Intent Form - Due March 2nd

**All parts of application must be fully completed, partial applications will be considered late and you may not be accepted into the program.**

- Students must fill out ACT score information & attach last copy of ACT.
- Students must indicate which RYLE classes will be dropped if accepted into the program.
- Students must select what time of day they would like to attend.
- Both Parent and Student must Sign and date at the bottom of this page. This indicates that you have read all information in regards to both Early College/Dual enrollment and you understand and agree with the requirements and terms of the program.
- Students must select what program they want to participate in. Only ONE PROGRAM can be selected.

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Name: \_\_\_\_\_

Grade: \_\_\_\_\_ Student Email: \_\_\_\_\_ Phone: \_\_\_\_\_

ACT Score (required): ENGLISH \_\_\_\_\_ MATH \_\_\_\_\_ READ \_\_\_\_\_ SCIENCE \_\_\_\_\_ COMP \_\_\_\_\_

Last date ACT was taken \_\_\_\_\_

❖ Attach copy of last ACT taken

❖ If ACT has not been taken, anticipated date of test \_\_\_\_\_

Ryle courses that will be dropped for Dual Credit Class:

\_\_\_\_\_  
\_\_\_\_\_

I would like to attend Dual enrollment:

\_\_\_\_ Morning \_\_\_\_ Afternoon

I have read all forms and understand that if not completed correctly I may not be accepted into the Early College or Dual Credit programs.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date \_\_\_\_\_

## ***I am applying to the following program:***

### **\_\_\_ Boone County Schools Early College**

*(Transportation provide to Gateway by Boone County Schools and classes scheduled for students by District representative. Student will take 4 college classes each semester. College courses are taught by NKU, Gateway, and Thomas More. )*

*❖ Applications must be completed for each college.*

### **\_\_\_ Dual Credit Campbellsville University at Ryle (Spanish)**

*(Students take Spanish 101 & Spanish 102 course at Ryle. One course each semester.)*

*Must meet Campbellsville requirements. Application given at a later date.*

### **\_\_\_ Dual Credit Campbellsville University at Ryle (Chemistry)**

*Must meet Campbellsville requirements. Application given at a later date.*

### **\_\_\_ Dual Credit Kentucky State University at Ryle (College Algebra MAT 115)**

*Must meet ACT math score of 19 and a GPA of 2.5*

### **\_\_\_ Dual Credit NKU at Ryle (French)**

*(Students take French 101 & 102 or 201 & 202 course at Ryle. Once course each semester)*

*Must meet NKU requirements*

### **\_\_\_ Dual Credit NKU at Ryle ( Financial Literacy)**

*(Students take Financial Literacy course at Ryle) Must meet NKU requirements*

### **\_\_\_ Dual Credit on NKU Campus**

*(**NOT EARLY COLLEGE** – Students provide own transportation to NKU campus and schedule college classes with NKU admissions. Number of classes taken are flexible.) Must meet NKU requirements*

**Dual Credit NKU Nursing**

*(NOT EARLY COLLEGE – Students provide own transportation to NKU campus. Classes scheduled for student by District representative. Number of classes taken are flexible.) Must meet NKU requirements*

     **Dual Credit on Thomas More Campus**

*(NOT EARLY COLLEGE – Students provide own transportation to campus and schedule college classes with Thomas More admissions. Number of classes taken are flexible.) Must meet Thomas More requirements*

     **Dual Credit on Gateway Campus**

*(NOT EARLY COLLEGE – Students provide own transportation to campus and schedule college classes with Gateway admissions. Number of classes taken are flexible.) Must meet Gateway's requirements*

     **Dual Credit Gateway Technical Program**

*(Students provide own transportation to campus and schedule college classes with Gateway admissions. Number of classes taken are flexible.)*

❖ *No ACT required.*

     **Dual Credit Gateway EMT/Fire Science Program**

*(Transportation provide to Gateway by Boone County Schools and classes scheduled for student by District representative. Students attend EMT classes 2 days a week and work on virtual credits as needed.)*

**Final packet should include: signed and dated Ryle Intent Form, copy of last ACT, transcript, disclosure and intent forms from the college/colleges selected. Incomplete applications will be returned to student.**

**DUE MARCH 2<sup>ND</sup> TO GUIDANCE**