


<p>AOC-RU-007  Rev. 4-08  Page 1 of 1  Commonwealth of Kentucky  Court of Justice  <a href="http://www.courts.ky.gov.records@kycourts.net">www.courts.ky.gov.records@kycourts.net</a>  KRS 17.160</p>	 <b>YOUTH LEADER REQUEST</b>	<p>MAIL REQUESTS TO:  ADMINISTRATIVE OFFICE OF THE COURT  RECORDS UNIT  100 MILLCREEK PARK  FRANKFORT, KENTUCKY 40601  502-573-1682 OR 800-928-6381</p>
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*The process to obtain the information contained in CourtNet is as follows:*

**Individuals serving as Youth Leaders**

**FAILURE TO COMPLY WITH THESE PROCEDURES WILL RESULT IN THE REQUIEST BEING RETURNED UNPROCESSED.** If you suspect information contained on the record is incorrect, or have any questions, please contact the Records Unit at (502) 573-1682 or (800) 928-6381.

PLEASE PRINT OR TYPE THE INDIVIDUALS INFORMATION CLEARLY.

SOCIAL SECURITY NUMBER \_\_\_\_\_

NAME: \_\_\_\_\_

MAIDEN NAME(S) AND/OR ALIAS: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_

STREET ADDRESS / P.O. BOX: \_\_\_\_\_

CITY, STATE, ZIP CODE: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

*I understand that failure to accurately provide the information requested may result in my prosecution under K.R.S.523.100. I have provided the basic information necessary to qualify for record processing.*

**NOTE:**

As of July 1, 2012, a charge of \$10.00 will be required for per person per background check processed through the school. If you choose to send it yourself, the cost is \$20.00, and you will need to provide Debbie Vickers at CMS with a completed copy of the returned background check.