

September 18, 2019

Dear Parents/Guardians,

Each grade level of teachers will begin offering After-School Office Hours for students who need additional help in Science, Math, English, and Geography.

Office hours will be Tuesday, Wednesday, and Thursday from 2:30-3:30pm beginning on Tuesday, October 1st. Parents will need to provide transportation home at 3:30pm. Teachers can not leave until all students are picked up.

Students are not required to stay for office hours, nor are they required to stay every day, if they choose to take part in our Office Hours. As a matter of fact, they may choose to stay each day, based on their individual needs. If they plan to stay, students will be responsible for notifying their parents and confirming their transportation home.

Students need signed permission in order to stay for office hours. **Please sign and return the bottom portion of this form if you will allow your child to stay after school for Office Hours at any time this year. We would like for every student to have this form on file in case they decide to stay. No student will be allowed to stay for office hours without having this signed form on file.**

If you have any questions, please contact your child's team leader.

Return this portion

My child _____, has my permission to stay for After-School Office Hours on Tuesday, Wednesday, or Thursdays from 2:30-3:30pm. I understand transportation home must be provided by me promptly at 3:30pm.

Parent/Guardian signature _____ Telephone _____

Email _____

Transportation option: My child lives close enough to OMS to walk home and has my permission to do so.

Parent/Guardian signature _____