

Develop and Implement Professional Development Plans

KRS160.345(3)(d)

KRS160.345(8)

KRS158.060(4)

Professional Development (defined) – Experiences provided to the faculty and staff to prepare them to fulfill their responsibilities and to maintain a focus on the needs and interests of children. Professional development includes days provided by the state and other time provided by the local Board of Education.

Standing Committee – A standing committee, including at least one from Arts & Humanities/Practical Living/Career Studies staff will be appointed by the principal to:

1. Assess the professional development needs of faculty and staff.
2. Develop a plan for professional development.
3. Manage professional development activities including scheduling facilities, consultative assistance, and refreshments.
4. Evaluate the program and report the results to all stakeholders.

Needs Assessment – The professional development committee shall conduct a needs assessment periodically (at least every three years) to determine priorities for the professional development program. The results shall be reported to the council and to the faculty.

Plan-of-Action – The professional development committee shall develop a plan for professional development which shall include:

1. A summary of needs based on a staff “Needs Assessment” survey
2. Goals for professional growth
3. Expected outcomes (Objectives)
4. Training activities (including activities to improve content knowledge and/or research-based effective instructional strategies)
5. Timeline
6. Cost projections

Training Time – The plan may have a time frame of up to three (3) years, but must be approved annually by the council.

Sources of Training – The council, with assistance from the committee, may participate in district-wide training, use the services of the professional development consortium serving the school district, or participate jointly with one or more schools inside or outside the school district.

Reporting – The committee shall submit reports to the superintendent, or his/her designee, such as:

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1. Professional development plan
2. Evaluation report(s)
3. Budget
4. Attendance
5. Annual financial report for professional development funds as they are requested.