

**Boone County Board of Education**  
**Board Meeting Briefs**  
**June 12, 2014**  
**Ralph Rush Staff Development Center, Florence, Kentucky**

The following are the board briefs of the June 12, 2014 meeting minutes. The complete minutes of the June 12, 2014 board meeting will be placed on the June agenda for approval.

**PLEDGE TO THE FLAG**

The Pledge to the Flag was led by Mrs. Karen Byrd, Chairperson.

**GOOD NEWS**

- The board recognized, Ms. Paula Stevenson-Lawson as the 2014 Bill Coleman Volunteer Award recipient.
- The board recognized Ms. Charley Smith, Boone County Schools new Gifted and Talented Coordinator. Ms. Smith will be filling the position of Ms. Nancy Collins upon her retirement.
- The board was introduced to all the incoming New Principals as follows:
  - Ms. Mary Goble, New Haven Elementary
  - Ms. Kim Best, Ockerman Elementary
  - Mr. TW Loring, Collins Elementary
  - Ms. Jenny Watson, Erpenbeck Elementary
  - Ms. Stephanie Hagerty, Camp Ernst Middle School

**STUDENT BOARD MEMBER REPRESENTATIVE REPORT**

- Kathy Reutman presented the Unity Video produced by the Student Advisory Council. The video is not complete but will be completed in the Fall, this was just a short glimpse of what the students have done to this point.

**AUDIENCE OF CITIZENS**

Brief notes of comments:

Carrie Cox, Burlington, Kentucky, discussed several issues she has with the schools. Ms. Cox stated an elementary school did not check her identification when she recently attended an event at the school and Ryle High did not ask her for identification when she picked a child up. She stated she was concerned about the safety of the schools and requested the board take a serious look at the security issues. She discussed an issue with one of her children concerning a teacher at Cooper High School. Ms. Cox also commented on another situation where her son was in an incident on a bus, but since the camera on the bus was broke she did not get to view the bus situation. Ms. Cox stated her oldest son was given his student file on the last day of school and it contained private family information that a student should not see and wanted this issue looked into. Ms. Cox also wanted to address the board about an employee that had, what she felt was, inappropriate pictures on their facebook page.

Dr. Poe asked what elementary school she was referring to and Ms. Cox replied Burlington Elementary. Dr. Poe said the district will certainly look into the matter. Dr. Poe discussed the student files issue and was not aware of this end of year procedure by the schools, he stated Kathy Reutman, Executive Director of Student Services, will meet with the high school principals to discuss.

Ms. Toni Meyer, Florence, Kentucky, addressed the board and congratulated all the employees that received promotions and gave a background of her educational experience. Ms. Meyer addressed the board with concerns about education at the state and federal level. Particularly information concerning data mining, which she found on the Department of Education Technology site. She gave the board information that she has

researched and asked that they check into this technology to collect data from children, such as facial expression cameras, wireless skin conductors and functional MRI's to be used on students during testing. She asked the board to check into this type of collections.

Dr. Poe stated he was not aware or did the board members know of this type of data collection and would be glad to look at the information that she had collected.

**RECOMMENDATION TO AMEND AGENDA- RECOMMENDED ACTION – NEW BUSINESS TO ADD ITEM C: KENTUCKY CHAMBER OF COMMERCE MEMBERSHIP.**

**CONSENT AGENDA**

The board approved the following agenda items, as presented.

- **Minutes of the regular board meeting of the May 8, 2014 meeting.**
- **Bill List**
- **Treasurer's Report**  
Treasurer's Report was given by Linda Schild.
- **Leaves of Absence**
- **HVAC Controls Upgrade BG#14-197**  
The board approved the revised BG-1 HVAC Controls Upgrade BG#14-197, as presented.
- **Sales Campaign Approvals**  
The board approved the Sales Campaign, as presented.
- **Contract with Fiscal Court to Transport Non-public school students.**  
The board approved the Contract with Fiscal Court to Transport Non-public school students, as presented.
- **Insurance Policy Renewals**  
The board approved the Insurance Renewal Policy and renewal of the contract with The Roding Group for the 2014-15 fiscal year, as presented.
- **Student Accident Insurance**  
The board approved the Student Accident Insurance and renewal with RJ Roberts Insurance for the 2014-2015 fiscal year.
- **Equipment Maintenance Agreement- Boone County High**  
The board approved the Equipment Maintenance Agreement for Boone County High School with Modern Office Methods, as presented.
- **Equipment Maintenance Agreement- Goodridge Elementary**  
The board approved the Equipment Maintenance Agreement for Goodridge Elementary copiers with Waltz Office Solutions, as presented.
- **Brake Parts Bid**  
The board approved the Brake Parts Bid to multiple vendors, as presented.
- **Filters and Filter Supplies Bid**  
The board approved the Filters and Filter Supplies Bid to multiple vendors, as presented.
- **Waste Management Consultant RFP**  
The board approved the Waste Management Consultant RFP to All Waste Co, as presented.
- **Surplus Vehicle**  
The board approved and declared the listed item as surplus, as presented.
- **Surplus Items**  
The board approved declare the listed items as surplus, as presented.
- **Automotive Fluids Bid**  
The board approved the Automotive Fluids Bid award to Glocker Oil, as presented.
- **Escrow for Sick Leave Buyout**  
The board approved the Escrow for Sick Leave Buyout, as presented.

- **Board Meeting Dates for 2014-2015**  
The board approved the Board Meeting Dates for the 2014-2015 year, as presented.
- **USAA Membership 2014-2015 for Randy Poe**  
The board approved the USAA Membership 2014-2015 for Randy Poe in the amount of \$400.00, as presented.
- **2014-2015 Calendar Waiver Exchange Requests**  
The board approved the 2014-2015 Calendar Waiver Exchange Requests, as presented.
- **Contacts for Services provided by Catholic Charities**  
The board approved the contracts for services provided by Catholic Charities, as presented.
- **KASA and AASA 2014-2015 Membership**  
The board approved the AASA and KASA 2014-2015 Membership dues for Randy Poe, as presented.
- **MOA for School District Data Collection Project- Northern Kentucky Health Department**  
The board approved the MOA for School District Data Collection Project- Northern Kentucky Health Department, as presented.
- **KSBA Membership Dues 2014-2015**  
The board approved the KSBA 2014-2015 Membership Dues, as presented.
- **Field Trips**  
The board approved the Field Trips, as presented.

School	Date Of Trip	Location	Reason
Gray Middle School	July 11-13, 2014	Madison, WI	Archery World Competition
Ockerman Middle School	April 16, 19, 2015	Washington DC	Educational
Ryle High School	July 12-13, 2014	Madison, WI	Archery World Competition

- **Rotary International Semi Annual Club Dues 2014**  
The board approved the Rotary International Semi Annual Club Dues 2014 for Randy Poe, as presented.

Steve Templeton asked if some of the equipment that we have as surplus could be donated to charity. Dr. Poe discussed the disposal process we must use at the district. Linda Schild stated that typically, items are auctioned in an advertised auction, any organization can bid on those items.

Steve Templeton asked for further explanation of the contracts provided by Catholic Charities, he questioned the differences in cost. Dr. Poe stated these were services partnered by the fiscal court but now their budgets have cut that service and we will now need to pay for those services or totally cut them out of the school. The discrepancy of the money is the service that the school was already receiving and we are now covering those services.

#### **OLD BUSINESS**

No old Business

#### **NEW BUSINESS**

- **A. 2014-2015 Salary Schedules**  
The board approved the 2014-2015 Salary Schedules, as presented.

Dr. Poe stated this Salary Schedule is a result of the negotiated BCEA contracts.

Dr. Brown questioned if this salary schedule complies with the States requirement on the increase in salary. Dr. Poe replied that it does.

- **B. Transportation Reorganization New Job Descriptions**

The board approved the Transportation Reorganization New Job Descriptions, as presented.

Dr. Poe discussed the process of the reorganization and the changes that were made from the last board workshop addressing several issues that were discussed. The driving force behind the reorganization of was to address some of the drivers concerns that have been expressed over time, becoming more efficient and effective in the transportation department. With the cost of gasoline, buses, and cost of equipment such as cameras, we wanted to make sure we are addressing these concerns. Dr. Poe discussed the changes at in the transportation department moving forward.

Details for the plan are attached in the memo on the emeeting system agenda, along with a flowchart for reorganization.

Ms. Byrd mentioned some of the concerns that was brought to her attention. These concerns were responded to and some have been addressed tonight such as lack of job positions being created, revamping job descriptions to better fit what each position is doing, concern of how the jobs would be filled. Ms. Byrd stated that all the district job descriptions have specific criteria just like other jobs in the district. Dr. Poe explained the procedure of filling the jobs as we do all the jobs in the district. Ms. Byrd spoke on the many hours and detail of work that went into this reorganization and thanked those involved.

- **C. Kentucky Chamber of Commerce Membership (amended to the agenda)**

The board approved the membership to the Kentucky of Chamber of Commerce, as presented.

Dr. Poe discussed the reason why this membership was crucial to be placed on the agenda, concerned the fact that joining the Kentucky Chamber of Commerce with a \$2000.00 membership allows the district to receive a discount and save approximately \$80,000.00 on workers compensation insurance with KEMI. Having the membership allows the district to save this amount on insurance.

#### **SUPERINTENDENT'S REPORT**

- Karen Evans, Executive Coordinator to the Superintendent, updated the board on the Classified Professionals Academy for the staff support in the district. Mrs. Evans explained the purpose for the Classified Academy is to offer professional development to all the district staff support. The Academy has offered three sessions of technology classes and safe school classes. At this time, 75 staff support employees have taken advantage of the class offerings to learn a new skill, or brush up on skills such as Word, Excel, and AdHoc training. A Powerpoint and handout was given to the board.
- Allisa Ayres along with TW Loring, Connie Crigger and Mary Goble reported to the board on the districts Foreign Language Pilot programs with a powerpoint and handouts given. The Pilot program used the Rosetta Stone language program for the 2013-2014 school year and was held at four elementary schools; Collins, Erpenbeck, Mann and Ockerman. A powerpoint presented gave details pertaining to each school on their language pilot programs.
- Nancy Collins, Gifted and Talented Coordinator, updated the board with a report on the Duke University Talent Identification Program(TIP Program). Mrs. Collins reported on the program for 4<sup>th</sup> and 5<sup>th</sup> grade, as well as the 7<sup>th</sup> Grade Talent Search. The 7<sup>th</sup> Grade Talent Search benefits schools and families by the ability to compare scores allowing families and schools to compare students' performances relative to other 7<sup>th</sup> graders throughout the 16-state region. Mrs. Collins discussed the participation rewards such as opportunities to interact with other academically talented students and access to an array of opportunities and resources. The handout included the Duke TIP Summative Report for 2014 and ACT Scores High and Low Ranges.

- Mike Blevins, Deputy Superintendent, reported on the six summer projects and updated the board on the progress of the projects such as paving, HVAC and controls.
- Dr. Poe stated attendance services did a great job working with our schools. The district accomplished the goal of 96% attendance for 2013-2014 school year. Our district is the third largest district in the state and this attendance record is outstanding. Dr. Poe thanked student services and others for the tremendous job of attendance for our district at 96.3%. This was an accomplishment considering our extended school days due to the extreme weather that our district faced this year.
- Dr. Poe discussed Karen Cheser's collecting data and researching other districts grading scale. Karen Cheser is working with NKU with the quantitative data, by gathering ACT data, end-of course benchmark data, looking at grade distributions and working with NKU Center of Statistical Analysis. We have contracted with NKU to work with the data over the next several months to do an analysis of the numerical averages. Dr. Poe discussed the research and the statistical analyzing to see if there is a true statistical correlation of moving a grading scale one way or the other. Dr. Poe stated we will continue this work based on appropriate data and we will keep the board updated.

#### **INFORMATION, PROPOSALS, COMMUNICATIONS**

- Human Resource Actions
  - Worker's Compensation Claims
  - Overtime Report
  - Construction Status Report
  - KSBIT Information
  - Project Search Update
  - 2014-2015 Code of Conduct Memo
  - Robert Ehmet Hayes & Associates Congratulations Letter for Awards at the Excellence in Education Celebration.
  - RA Jones Middle School Outdoor Fitness Trail Letter to Judge Moore, Fiscal Court.
- Dr. Poe discussed the RA Jones Outdoor Fitness Trail and thanked the partnership with the Fiscal Court, the parks, RA Jones and the PEP Grant. The outdoor trail is a wonderful addition for our students and green space for our community.
  - Mrs. Karen Byrd and the board members presented a gift from the board members to Mike Blevins, Deputy Superintendent of Operations, upon his 40 years of educational service. The board thanked Mike for his outstanding work that he has accomplished for the district for many years.

#### **AUDIENCE OF CITIZENS**

(brief summary)

- Terry Donahue questioned the board on the consent agenda and asked when the board discussed the consent agenda.
- Dr. Poe stated the consent agenda items are from the eight standing committees throughout the months and those particular items are discussed with two board members on the committee. The agenda is then posted on the district website the Friday before the board meeting. The board then has the week before the meeting to review and they ask questions. Dr. Poe explained how to look on the website and find the agenda.
- Karen Byrd, Chairperson discussed the board moved to this format a few years ago when we had board meetings to 3 o'clock in the morning. The chairperson discussed all the items and the placement of the items on the agenda with the superintendent. We found a lot of the items on the consent agenda are many times routine business. Any board member that does not feel an agenda item should be placed as consent can have

that moved to the new business section. The board works throughout the month in committees and then those items are put on the agenda.

- Dr. Poe stated the items along with all their attachments are posted on the Friday afternoon before the board meeting to be viewed by the public.
- Mr. Donahue questioned the Northern Kentucky's Health Department collection of height and weight of students? Dr. Poe discussed the KRS statute that the state of Kentucky requires us to collect this type of data. Mr. Donahue asked where the school gets the right to sell it? Dr. Poe replied that we do not sell it. The information is available under an open records request and the Health Department is asking for the information under an Open Records Request. The 10cents a copy is the cost to produce a copy of the data while we are meeting the mandates. Mr. Donahue asked if this violates a HEPA law? Dr. Poe stated no because there is no identifiable data. Mr. Donahue asked what height and weight has to do with anything? Dr. Poe stated he agreed and this board was not in favor of collecting this time consuming data and this passed a few years ago at state. Dr. Poe discussed the particular data and clarifications for Mr. Donahue.
- Ms. Meyer stated that Boone County has some awesome teachers and thanked them for making it better for the children. Mrs. Meyer thanked the schools for the foreign language programs and the gifted programs. Mrs. Meyer spoke on the common core math and the faults that she felt was in the program. She talked about the common core focusing on ecology and evolution instead of chemistry and science. She is very concerned with the common core and ask the teachers and the board to pay attention what is going on in the common core. Mrs. Meyer gave the board a sheet of math problems from the common core. Mrs. Meyer thanked the board for the nice job of running the board meeting.

**CLOSED EXECUTIVE SESSION PER KRS 61.810 (1) (c)**

- No closed session

**Next Meeting of the Boone County Board of Education  
7:30 pm – Ralph Rush Development Center, 99 Center Street, Florence Kentucky 41042**

**July 17, 2014**