



TECHNOLOGY USE NEEDS ASSESSMENT

Our School Improvement Planning process will include:

- An analysis of our K-PREP data and other school data as necessary to discover the extent to which our students are meeting state standards.
- Systematic work to discover and correct the causes of and barriers to high performance and the extent to which technology utilization is a factor.
- A revision of our School Improvement Plan based on our needs assessment data for that year. The Plan will set goals and will address contributing technology issues and methods to improve technology use (if necessary) to help move our students to state standards according to the timetable established by the Kentucky Board of Education.

We will implement this process to address technology utilization and barriers, and the resulting Plan will be monitored by the council through ongoing Implementation and Impact Checks.

ACCEPTABLE USE

Each year all students will be required to sign and date an Acceptable Use Policy in order to have access to school computers. This policy is attached and considered part of this Technology Utilization Policy approved by the council.

ATTACHMENTS

Acceptable Use Policy

TECHNOLOGY POLICY PERSONAL ELECTRONIC DEVICES

Possession and Use of Personal Electronic Communication Devices

Possessing and using personal electronic communication devices; including but not limited to cell phones, iPods, iPads, and lap top computers, at school is a privilege. Where a quiet atmosphere and/or privacy is expected; such as classrooms, locker rooms, restrooms, detention, LINK, Friday School, library, computer labs, or performances; these devices must be powered off and not visible, except if the supervising staff member grants permission. Sharing data between students during a classroom activity is permitted only with teacher approval. Students are permitted to use electronic and musical devices (such as an iPod, or iPad) **for approved purposes** in common areas such as hallways, the cafeteria, and in Flex JAM areas. **Approved purposes do not include phone calls, texting, taking photos or video, or participating in social media interactions.** Students are only permitted to wear one ear bud

(this is for safety concerns-students must be able to hear directions from adults in the building). Students are expected to comply with teacher and/or staff requests related to this policy. **Any incident of non-compliance, lack of cooperation, or defiance will be considered an additional discipline violation.**

Inappropriate Use of Personal Electronic Devices:

Students shall not use personal electronic devices in any manner that interferes with, disrupts, or adversely affects instruction, activities, or operations, including but not limited to conduct that may be considered to: (a) be a threat or an attempted intimidation of a student or staff member; (b) endanger the health or safety of students, staff, or school property; or (c) otherwise infringes on the rights of other students. Prohibited uses of personal electronic devices include, but are not limited to; using the device to take photographs in locations where students and/or staff have a reasonable expectation of privacy, producing, viewing, sharing, distributing, or disseminating an electronic picture or image of an indecent depiction of self or another person, cheating, or violating other student conduct rules.

At no time shall a student have possession of a laser pointer device while attending a school sponsored or school-related activity.

Addressing Violations of the Personal Technology Policy:

A violation of the Personal Technology may include, but is not limited to:

- Using a device for non-instructional purposes
- Using a device in class during a time that has not been permitted by the teacher
- Not following instructions or a request from a teacher addressing the device; including discontinuing usage, removing it from a work area, putting it away, or placing it in an area of common view.
- Answering or sending communication via social media, text, or phone call to any party during disallowed times. This includes communication from family that should be directed through the main office.
- Other usages or actions that cause disruption to the classroom or instruction.

Discipline Referral forms will be utilized to address and track violations of the Personal Technology Device Policy. In the circumstance of a violation the student will be given a Discipline Referral forms by the staff member with an explanation if the reasoning. The slip will be given to the administration for tracking and appropriate consequential actions:

1st Offense: Violation is logged in the student's discipline record.

2nd Offense: Student is issued detention.

3rd Offense: Referred to administration for disciplinary consideration and consequences.

Additional Offenses: Discipline referral to administration.

POLICY EVALUATION

We will evaluate the effectiveness of this policy through our School Improvement Planning Process.

Date Adopted: _____

Date Reviewed or Revised: _____ Council Chairperson's Initials _____

Date Reviewed or Revised: _____ Council Chairperson's Initials _____

Date Reviewed or Revised: 8/24/2015 Council Chairperson's Initials _____