

**“Approved by Council”**  
**Burlington Elementary School**  
**Site-Based Council**  
**General Meeting**  
**Monday July 11, 2016**  
**5:00 p.m. Library**

**Council Members Present:** Kim Gilbert, Ryan Dittmer, Alyson Scheper, Kristine Konsulis, and Patricia Kaylor

**Council Members Absent:** Sara Swan and Melissa D’Aleccio

**Public Present:** None

The Meeting was called to order at 5:00 PM.

**a. Opening Business**

1. **Agenda Approval** - The Agenda was reviewed. Agenda was accepted, by consensus.
2. **June 14, 2016 General Meeting Minutes** – Council reviewed the Minutes for the May 10, 2016 General Meeting and approved by consensus.
3. **Good News Reports** – Summer School is finished. The next 3 weeks the Boone County Sheriff’s Dept. will use our building for training and on August 11 to train SRO’s.
4. Public Comment – None

**b. Personnel –**

1. **Staff Vacancies** – 9 candidates for Cafeteria Monitors and Special Ed Paras have been narrowed to 5 candidates.
2. **CLOSED SESSION - Under KRS 61.810(1)(f) Council is allowed to go into closed session to discuss personnel matters.** – Ms. Scheper moved to close the session at 5:13 PM. Ms. Kaylor seconded the motion. Mr. Dittmer moved to open the session at 5:20 PM. Following are appointments made:  
SBDM Secretary – Janet Lee  
Team Leaders – Pre-K – no one applied  
1<sup>st</sup> Gr. – Allison Donaldson  
2<sup>nd</sup> Gr. – Alex Shepherd  
3<sup>rd</sup> Gr. – Valorie Cooper  
4<sup>th</sup> Gr. – Alyson Scheper  
5<sup>th</sup> Gr. – no one applied  
Spec. Area – Tammy Kemper  
Spec. Ed. – Kitty Shelton  
RtI – Lindsey Murray

**c. Budget Report** – Mrs. Gilbert presented the attached Budget Report. Report shows total before Math Textbooks is taken out. Council approved the Budget Report by consensus.

**d. 2016-17 Parent-Student Handbook** – Mr. Roberts has updated the Handbook. Council reviewed the changes that were made. Some changes were made to the wording of the Handbook.

**e. 2016-17 Meeting Dates** – Council discussed setting Meeting Schedule for next School Year. Council agreed, by consensus, to meet on the 2<sup>nd</sup> Monday of each month at 5:00 PM with the following exceptions: 10/11/16 instead of 10/10/16 because of Fall Break and 4/17/17 instead of 4/10/17 because of Spring Break.

Mrs. Konsulis moved to adjourn the meeting. Ms. Scheper seconded the motion. The meeting was adjourned at 6:00 PM.