

**“Approved by Council”**  
**Burlington Elementary School**  
**Site-Based Council**  
**General Meeting**  
**Monday December 12, 2016**  
**5:00 p.m. Library**

**Council Members Present:** Kim Gilbert, Ryan Dittmer, Patricia Kaylor, Sara Swan, Melissa D’Aleccio, Alyson Scheper, Kristine Konsulis, and Diane Tingiris

**Council Members Absent:** None

**Public Present:** Bridget Kremer and Janet Lee, Secretary

The Meeting was called to order at 5:00 PM.

**a. Opening Business**

- 1. Agenda Approval** - The Agenda was reviewed. The Agenda was accepted by consensus.
- 2. November Minutes** – Council reviewed the Minutes for November 14, 2016 General Meeting and accepted as written, by consensus.
- 3. Good News Reports** – Fourth Grade had their yearly field trip to Frankfurt. The Bee Ticket Bash was a success. The Student Advisory Council led the Pledge of Allegiance at the last Board of Education meeting. BES received grant from Fidelity for a 3-year subscription to Lexia. Teachers were trained last Wednesday.
- 4. Public Comment** – None

**b. School Improvement Plan – 2<sup>nd</sup> Read** – Mrs. Gilbert presented the attached information and summarized. Council reviewed and accepted by consensus.

**c. Technology / BYOT – 2<sup>nd</sup> Read** – Mr. Dittmer presented the attached BYOT list of Infractions/Consequences. A parent signature line was added. Council accepted the list as an attachment to the current policy by consensus.

**d. Budget Report** – Mrs. Gilbert presented the attached Budget Report. A check for student fees has been received from District. We will have a drive to collect unpaid fees after the first of the year. Council accepted the attached Budget Report by consensus.

**e. Personnel - CLOSED SESSION Under KRS 61.810(1) (f) Council is allowed to go into closed session to discuss personnel matters.** – Ms. Scheper moved to close the meeting. Mr. Dittmer seconded the motion. The meeting was closed at 5:25 PM. The Meeting was opened at 5:27 PM. The positions of Chorus, Mileage Club, and Bus Duty were recommended to be filled.

**f. Safety Report from KCSS** – Mrs. Gilbert presented and summarized the attached report on the Safety Audit. Council discussed recommendations made.

Mrs. Konsulis moved to adjourn the meeting. Mrs. D'Aleccio seconded the motion. The meeting was adjourned, by consensus, at 5:55 PM.