

“Approved by Council”
Burlington Elementary School
Site-Based Council
General Meeting
Tuesday, September 12, 2017
5:00 PM in the Library

Council Members Present: Kim Gilbert, Michelle Burch, Lisa Mason, Marlene Price, and Erica Freeman

Council Members Absent: Ashley Ball

Public Present: Ann Riesenbergs, Stacey Webber, Amber Flerledge, and Janet Lee

The Meeting was called to order at 5:07 PM.

a. Opening Business

- 1. Agenda Approval** - The Agenda was reviewed and accepted by consensus.
- 2. August Minutes** - Council reviewed Minutes for the General Meeting on August 8, 2017. Several typos were pointed out. Council approved the Minutes, by consensus, with corrections.
- 3. Good News Reports** – We received approximately 500 EHO’s for kids absent for the eclipse last month. Mrs. Gilbert reported on the Principals’ Meeting. They discussed the grading scale and how students will master content. This will also be discussed in future Team Leader meetings. There was also a discussion on diversity. Some teachers will be sent to NKU for a meeting on September 25th. The Student Advisory Council will meet next week. Mr. Roberts and Ms. Smith will attend a Ron Clark workshop in San Antonio. District pays. Curriculum nights went well. Mr. Roberts asked Team Leaders to prepare presentations for parents.
- 4. Public Comment** – It was mentioned that staff members would like to receive SBDM Meeting Agenda. Mrs. Gilbert directed Mrs. Lee to send Agenda to all staff member as well as Meeting Minutes.

b. Personnel –

- 1. Set Interview Times for Cafeteria Monitor and Preschool Assistant –**
Applications for Cafeteria Monitors are few. Still looking. Pre-school Assistant interviews will be next week.

- c. Safety Plan – Under KRS 61.810(1)(m) and Exempt Records KRS 61.878(3)(m) Council is to go into closed sessions to review Safety Plan** – The Meeting was closed, by consensus, at 5:21 PM. The meeting was opened, by consensus, at 5:50 PM. Two names will be changed on the Safety Plan and it will then be approved.

- d. Assessment – STAR Testing Results** – The information is not yet complete.

- e. **Budget Report** – Council reviewed the attached Budget Report. New funds have not yet been added. The Budget has not been updated and still reflects carry-over funds.
- f. **Request for Special Meeting Oct. 24th** – Mrs. Gilbert requested to change the date of the October 10th General Meeting to October 24th which would make it a Special Meeting. This is because of surgery she has scheduled for early October. Council agreed. The October 10th General Meeting will be changed to October 24th Special Meeting. Becky Brown will sub for Mrs. Gilbert, during her absence, so that a second Administrator will be available.

Mrs. Mason moved to adjourn at 5:58 PM and Mrs. Burch seconded the motion. The meeting was adjourned at 5:58 PM.