

“Approved by Council”
Burlington Elementary School
Site-Based Council
General Meeting
Tuesday, November 14, 2017
5:00 PM in the Library

Council Members Present: Kim Gilbert, Michelle Burch, Lisa Mason, Marlene Price, Erica Freeman, and Melissa D’Aleccio

Council Members Absent: None

Public Present: Ann Riesenber, and Janet Lee

The Meeting was called to order at 5:00 PM.

a. Opening Business

- 1. Agenda Approval** - The Agenda was reviewed and accepted by consensus.
- 2. October 24, 2017 Special Meeting-** Council reviewed Minutes for Special Meeting on October 24, 2017 and approved by consensus
- 3. Good News Reports** – We had a huge crowd for the Monster Mash. Eagle Dads made over \$600 on the Haunted House. The Veterans’ Day assembly was very well planned by students. Guest speakers were very good. Parent/Teacher Conferences were successful with a huge turnout. Most were on the first night. We had 80-90% participation. The 5th Grade hockey field trip was great! They provided science activities.
- 4. Public Comment** – None

b. School Improvement Plan Discussion – Dates for 2 Readings - - A new system is being implemented. Information must be submitted to E-Prove. Mrs. Gilbert went to a session last week with Jenny Watson. We need to Schedule one more Special Meeting for the First Reading of CSIP.

- 1. CDIP/CSIP Session Nov. 30th 6:30-7:30 PM (need rep from every bldg. if possible)** – Erica Freeman and/or Marlene Price will go to the CDIP/CSIP Session on 11/30/17 at 6:30 PM.

c. Update on former Parent-Teacher Resource Center Space – The P/T Resource Space has been cleaned out by volunteers. Paperwork for class change has been filled out. The room needs to be brought up to Code. Council needs to approve usage for STEM Lab. Council approved usage for STEM Lab by consensus. Mrs. Gilbert would like to move World Culture classroom to the current STEM Lab. Council approved, by consensus, moving World Culture classroom to the current STEM Lab when it is vacated.

f. Budget Report – Mrs. Gilbert presented the attached Budget Report. ESS started morning and afternoon sessions on Tuesdays and Thursdays. Any Professional Development

would have to come from SBDM money. Some projectors need replacement. There was discussion on the Budget impact of unpaid student fees.

e. Review Policy #1.4.1 Homework Policy and Policy #6.3 Assessment Policy

1. Discuss timeline and plan for revisions to align with District Grading Policy –

Mrs. Gilbert presented the attached Policies for review: Homework Policy, Assessment, and District Grading Policies. Council needs to create a timeline for Updating Policies (i.e. January Faculty meeting for Assessment). There needs to be extended discussion on the Homework Policy. Goal is to send Homework Policy survey to Parents in January, then start work on updating in February, 2017.

Mrs. Mason moved to adjourn and Mrs. D'Aleccio seconded the motion. The meeting was adjourned at 5:52 pm.