

“Approved by Council”
Burlington Elementary School
Site-Based Council
General Meeting
Tuesday, December 12, 2017
5:00 PM in the Office Conference Room

Council Members Present: Kim Gilbert, Michelle Burch, Lisa Mason, Marlene Price,

Council Members Absent: Erica Freeman, and Melissa D’Aleccio

Public Present: Ann Riesenber, Bridget Kremer, and Janet Lee, Secretary

The Meeting was called to order at 5:01 PM.

a. Opening Business

- 1. Agenda Approval** - The Agenda was reviewed and accepted by consensus.
- 2. November and December Minutes** – November 14, 2017 General Meeting Minutes was approved and accepted by consensus. Council reviewed Minutes for Special Meeting on December 5, 2017 and approved by consensus. Since that time the person who was recommended for the pre-school para-educator position has declined the offer of the job.
- 3. Good News Reports** – The Third Grade Night of Service was very successful. A video was created by Children’s Hospital to document it. We’ve had some very good recent field trips. Two grants have been applied for from the Boone County Education Foundation. Subs will be provided for teachers to observe at other schools. BCPL did a virtual reality activity with Ms. Kemper’s Reading Club.
- 4. Public Comment** – Mrs. Reisenber asked about PBIS meetings she is interested in attending. Mrs. Gilbert said the meeting time can’t be changed. There was discussion on availability of Committee Meeting Minutes. Mrs. Lee hasn’t received any Committee Meeting Minutes for this SY.

b. Update on former Parent-Teacher Resource Center Space – A Work Order has been in for weeks to have shelving removed. The intake vent needs to be brought up to Fire Code. If the room isn’t finished by the first of the year, there will be nowhere for the Performing Arts classes to meet. Mrs. Gilbert will try to get permission to use one RtI room for Performing Arts and move that RtI room to 301 temporarily until the P/T Resource Center Space is up to Code.

c. Budget Report – APPROVE UPDATED SBDM Budget – Mrs. Gilbert presented the attached Budget Report which was reviewed and approved by consensus. The attached SBDM Budget was presented and reviewed. The SBDM Budget was approved and signed by all members present.

Mrs. Mason moved to adjourn and Mrs. Burch seconded the motion. The meeting was adjourned at 5:52 pm.