

**“Approved by Council”  
Burlington Elementary School  
Site-Based Council  
General Meeting  
Tuesday, July 10, 2018  
5:00 PM in Office Conference Room**

**Council Members Present:** Kim Gilbert, Lisa Mason, Marlene Price, and Erica Freeman

**Council Members Absent:** Michelle Burch, Emily Moore

**Public Present:** None

The Meeting was called to order at 5:02 PM.

**a. Opening Business**

- 1. Agenda Approval** - The Agenda was reviewed and accepted by consensus.
- 2. June Minutes** – May 12<sup>th</sup>, 2018 General Meeting Minutes were reviewed and accepted by consensus.
- 3. Good News Reports** – All BCS will have a buzzer system installed by the first day of school (handout). The paint crew has completed their time at BES.
- 4. Public Comment** – None

**b. Personnel** – Staff Vacancies – 2 Special Ed. paraeducators, STC (School Technology Coordinator), SBDM Secretary, 1 Classroom teacher and 2 Morning Cafeteria Monitors.

**c. Budget** – Mrs. Gilbert presented the attached Budget. Council reviewed and accepted by consensus.

**d. 2018-19 Parent –Student Handbook-** still awaiting feedback from Student Support Services

**e. 2018-19 Meeting Dates** – 2<sup>nd</sup> Tuesday of the month at 5 p.m. in the library. The only exception is April’s Spring Break week. The meeting will be held on April 2<sup>nd</sup> at 5 p.m. in the library.

**f. Review By-Laws** - Mrs. Gilbert read aloud the by-laws

**g.** Lisa Mason was voted by consensus as SBDM Vice Chairperson. SBDM needs to elect a secretary.

Mrs. Price moved to adjourn and Mrs. Mason seconded the motion. The meeting was adjourned at 5:47 p.m.