

**“Approved by Council”
Burlington Elementary School
Site-Based Council
General Meeting
Tuesday, September 11, 2018
5:00 PM in the Library**

Council Members Present: Kim Gilbert, Michelle Burch, Lisa Mason, Erica Freeman, and Emily Moore

Council Members Absent: Marlene Price

Public Present: Valorie Stamper

The meeting was called to order at 5:04 PM by consensus

a. Opening Business

1. **Agenda Approval-** The agenda was approved and accepted by consensus.
2. **August Minutes-** Council reviewed Minutes for the special meetings on August 6th, 9th, and 13th. Council also reviewed MInutes for September 4th. Council approved the Minutes, by consensus.
3. **Good News Reports-** Mrs Gilbert reported that Burlington had a successful assembly to sing the Star Spangled Banner for September 11th. She also stated that we have finished the first 20 days of school and we have an enrollment of approximately 800, which includes preschoolers. This number is lower from our last years enrollment. Mrs. Gilbert discussed the success of the first Student Council meeting. At the meeting they created group norms and discussed their responsibilities. Ishika Cass and Alissa Grote will represent Burlington at the district level. Beginning next week, members of the Student Council will begin administering the announcements. Morning greeters will also begin next week. Mr. Dittmer, who is running the Go Pantry Drive, will be assisted by the Student Council members in counting the canned goods.
4. **Public Comment-** No comments at this meeting.

b. Title 1 School-Parent Comments-

Council reviewed the updated Title 1 family letter, signature letter, and the School-Parent Compacts. Council discussed the wording of “College and career ready” and would like the word “trade” to be added in the sentence. Mrs. Stamper will speak with the the grade level teams and request approval to change. A review of the updated Title 1 Parent/ Community Involvement Policy was made. A spelling error was addressed.

c. Safety Plan- Under KRS 61.810(1)(m) and Exempt Records KRS 61.878(3)

(m)Council is to go into closed session to review Safety Plan. Emily Moore made a motion and Erica Freeman seconded the motion to go into closed session. The meeting went in to

closed session at 5:16 PM. The Council reviewed the Safety Plan. Lisa Mason made a motion and Michelle Burch seconded the motion to go back into open session. The meeting was opened at 5:30 PM.

.d. Assessment-STAR Testing Results- These results have not been released yet and will be reviewed at the October Council meeting.

e. Budget Report- Mrs. Gilbert reported that the budget reports will be reviewed at the October Council meeting.

Mrs. Burch moved to adjourn at 5:34 PM and Mrs. Mason seconded the motion. The meeting was adjourned at 5:34PM.