

“Approved by Council”
Burlington Elementary School
Site-Based Council
General Meeting
Tuesday, November 13, 2018
5:00 PM in the Conference Room

Council Members Present: Kim Gilbert, Michelle Burch, Lisa Mason, Erica Freeman, Marlene Price and Emily Moore

Council Members Absent: N/A

Public Present: Valorie Stamper, Sara Harris

The meeting was called to order at 5:02 PM by consensus

Opening Business

1. **Agenda Approval** -The agenda was approved by Emily Moore and seconded by Lisa Mason.
2. **October Minutes**- Council reviewed the Minutes for October 9th. Erica Freeman made a motion to approve the minutes and Marlene Price seconded the motion.
3. **Good News Reports**
 - a. **Glamp Out**- We had a great turnout with over 175 in attendance. Approximately 90 books were given out. Great feedback was received on the parent survey.
 - b. **Monster Mash**- Large turnout for the event despite the weather. Families stayed for the entire event.
 - c. **Lighthouse Teams have been formed**- Teams met and discussed their roles on the team.
 - d. **Parent-Teacher conferences**- Conferences were a success this year. Teachers reported a good turnout.
 - e. Kim Gilbert gave a summary of the Veteran’s Day events and the responses the Veterans gave. The event was developed and run by the students of the school.
4. **Public Comment**- n/a
5. **Project Lead the Way Grant**- Ms. Kemper is applying for the grant which is worth \$10,000. Council reviewed the PLTW Grant and the responsibilities Ms Kemper would have to utilize this grant. The grant money will fund the curriculum for Project Lead the Way.
6. **Social Emotional Learning**- Schools will be teaching the CASEL standards for social emotional learning. This may look different in each school.
 - a. **Resiliency Poll Results**- Results for this year’s poll showed a drop in the “at risk” and an increase in the “optimal.” Hope continues to be an area that remained the same. This is an area that will be addressed by the counselor and administration.
7. **School Report Card Approval**- Council reviewed the program review. Mrs. Gilbert reviewed each question and gave explanations for each. Council approved the school report card.

8. **School WIG report-** Mrs. Gilbert reviewed the school WIG report. Mrs. Gilbert pointed out and explained the reading and math scores broken down by groups. Council reviewed the areas in yellow which will be followed closely to observe student growth. Mrs. Gilbert reviewed the Burlington Elementary School Plan for Progress.
9. **Budget Report-** Mrs. Gilbert reviewed the budget and revealed that we still do not have our SBDM budget for the year, so everything remains the same at this time.
10. **CLOSED SESSION Under KRS 61.810(1) (f) Council is allowed to go into closed session to discuss personnel matters.**
 - a. **Counselor position-** Lisa Mason made a motion to go into closed session and Mrs. Price seconded the motion. Council entered into closed session at 5:56. Council resumed meeting at 6:00.
 - b. Council will recommend a candidate for the counselor position.
11. **Next Meeting -**
 - a. **Dec. 11th** - Will need to work on the School Improvement Plan and it will be approved in January.

Mrs Moore made a motion to adjourn and Mrs. Price seconded the motion. Meeting adjourned at 6:04.