

# SBDM MINUTES

## Longbranch Elementary SBDM Council

### Regular Meeting August 22, 2017

Called to order at 4:32 pm in Longbranch Media center. Ms. Erika Bowles, Ms. Lisa Fischer, Ms. Beth Cahill, and Ms. Sonya Bessong were present. Mr. Casey Seibert arrived at 4:38.

#### Opening Business

1. Agenda approval - Ms. Bowles motion Bus Duty, Text Books and Staffing added to agenda under New Business. Ms. Fischer seconded and the motion passed by consensus.
2. Approval of Prior Meetings Minutes- Motion to approve by Ms. Cahill and seconded by Ms. Fischer. Motion passed by consensus.
3. Audience of Citizens – Ms. Stephanie Stambaugh will address Council in close session.

#### Budget Review

No official report

#### Policy Review

Tabled until September.

#### New Business

1. Bus Duty - Motion to fund a 15 minute per day bus duty position. Motion to approve by Mr. Seibert. Ms. Bessong seconded and the motion passed by consensus.
2. Text Books – Ms. Bowles suggested Science books be our next text book purchase. Science teachers will be ask to research different programs. An estimate of \$28,000 should be available.
3. Staffing – Motion to hire the following:

Ms. Jaimie Berryman – Para Sp Ed

Ms. Tammy Freihofer- PE

Mr. Darrel Cross – Custodian

Mr. Jonathan Chaney – Custodian

Ms. Rebecca Woods – Para Sp Ed

Ms. Jill Oates – Para Sp Ed

Ms. Candice Kennedy – Café aid

Motion to approve by Ms. Fischer and seconded by Ms. Cahill. Motion passed by consensus.

**Emergency Plan** – Ms. Stambaugh will present emergency plans and procedures to Council. Motion to move to close session at 4:40. Approved by Ms. Cahill and seconded by Ms. Bessong. Passed by consensus.

Motion to come out of closed session at 4:57. Motion to approve emergency plan and procedures that have been reviewed and recommended by safety committee. Approved by Ms. Bowles and seconded by Ms. Fischer. Passed by consensus.

**Adjournment** – Ms. Bowles motioned to adjourn at 5:01 pm. Ms. Bessong seconded and the motion passed by consensus.

Respectfully Submitted,  
Mary Ellen Vollet, Council Secretary