

Ockerman Elementary Site Based Policy 3.1

Ockerman Elementary School Assignment of Students to Classes

The Counselors shall work in collaboration with the Principal and teachers to develop the class lists for the following school year after the student data management system completes an initial sorting of the students. Primary and intermediate students shall be assigned to homerooms for the following school year based upon the following criteria:

1. Heterogeneous grouping.
2. Classroom cap sizes: Primary – twenty-four (24) students, 4th grade – twenty-eight (28) students, and 5th grade – twenty-nine (29) students.
3. Individual student needs based upon disabilities, Individual Education Plans, Program Service Plans, or 504 plans being implemented.
4. Student learning styles matched to the teacher learning styles.

In Primary no students shall be placed in a classroom or kept out of a classroom based on age. Individual students shall be placed to help each student make continuous progress.

When students enroll at OES and are identified with a disability, or when records are received indicating a child has an identified disability, they will be placed in the classroom that works in collaboration with the special education teacher that would facilitate services for that child's need. If the classroom the student needs to be placed in is at cap, classroom enrollment numbers can be adjusted to accommodate those students with identified disabilities or arrangements will be made for collaboration/resource to be facilitated through the classroom the child is assigned.

The Principal, Counselor or designee shall make the assignment for a new student who enrolls during the school year.

Parents may request a specific homeroom teacher for the following school year based on academic reasons in written form. All request letters must be submitted to the Principal by February 28th or the request will not be accepted. The Principal reserves the right to accept or deny any request.

Notification of homeroom placement will be made over the summer break. Kindergarten assignments will be made within two weeks of the official school start date, if not sooner.

Changes in student placement consideration shall occur on a student to student basis. The custodial parent must first meet with the teacher to address the his/her concerns. If after that meeting there are still concerns, the parent will

submit in writing a request to the Principal for a change in student placement. Once the request is received the Principal, teacher, and custodial parent will meet to discuss the concerns. The Principal reserves the right to accept the change in placement request or deny it based on academic, social, and welfare of the child.

Policy 3.1 of the Ockerman Elementary School Council's Policies was adopted on 3/16/2017 and signed by the following Council members:

Katie Lynch
Heather
Erin Hanson

Kim [Signature]
Brittany Branley

SBDM Secretary:

[Signature]
Susan Bell