

Ockerman Elementary Site Based Policy 10.1

Ockerman Elementary School Consultation in Selection of School Personnel

Vacancy: The Principal shall inform the Superintendent of any resignations of school employees assigned to Ockerman Elementary School. The Superintendent shall determine the position as vacant; notifications will be given by the Principal to the SBDM Council.

Criteria: Once a certified position has been identified as vacant, either by resignation or a new position, the Principal shall develop a set of selection criteria with input from the SBDM Council and teaching team where the vacancy exists. The same procedure shall apply to non-teaching staff such as Counselor, Assistant Principal, Media Specialist, and Classified employees. Request for transfer will conform to the Boone County Schools Transfer Policy.

Interview: The Staffing Committee will be an ad hoc committee that will be established when the need arises to hire staff. The committee will consist of present OES SBDM members and staff members from the team that has the vacancy that is being filled, when available. The Staffing Committee, working with the Principal or designee, shall be invited to and may participate in the interviewing process.

Based on the criteria set for the position, Staffing Committee input, and scoring rubric the Principal shall select the candidate he/she believes will contribute most to the success of the school's students and best assist OES in achieving its mission.

Selection: The Principal will notify the SBDM Council of his/her choice after the decision has been made.

Policy 10.1 of the Ockerman Elementary School Council's Policies was adopted on
October 18, 2017 and signed by the following Council members:

<u>Joyce Salazar</u>	<u>Ken [Signature]</u>
<u>Brittany Brumlage</u>	_____
<u>Mackey Dailer</u>	_____
<u>Deanna R. Patton</u>	_____
_____	_____

SBDM Secretary:

[Signature]
Susan Bell