

# SBDM MINUTES

## Longbranch Elementary SBDM Council

### April 3, 2020 (Virtual Meeting)

Called to order at 10:30 am. In attendance: Ms. Stephanie Stambaugh, Ms. Ellen Steele, Ms. Amanda Leatherman, Ms. Liz Kidwell, Ms. ReAnna Dunn and Ms. Jen Allen.

Audience of citizens – Ms. Sommer Kidwell

#### Opening Business

1. Agenda approval – Ms. Stambaugh motion to add SBDM and PTO elections to New Business item 5. Ms. Steele motioned to approve and Ms. Kidwell seconded. Motion passed by consensus. Ms. Dunn motioned to approve agenda. Ms. Leatherman seconded and the motion passed by consensus.
2. Approval of Prior minutes – Change non tradition to Non – Traditional and add end time of 5:17 PM. Ms. Leatherman motioned to approve minutes with corrections. Ms. Allen seconded and consensus was reached.

#### Budget Review

1. SBDM Budget Update – Ms. Stambaugh shared budget to review and will approve next meeting.
2. SBDM and Munis report - Shared and will review and approve next meeting.

#### Policy Review

1. None

#### New Business

1. Allocation review – Reviewed needed allocations based on current student numbers and estimating kindergarten numbers for 20-21.
2. Calendar Waiver Update – Faculty voted and approved calendar waiver on March 25, 2020. Council approved calendar waiver on April 3, 2020 and signatures will be via these minutes. Document will be sent to Board.

3. Staffing - to post positions – Ms. Stambaugh updated on current and projected postings. Members agreed on the current staffing needs as well as potential postings needed.
4. NTI Update – Update on current schedule. NTI will continue through May 1.
5. PTO and SBDM Elections – Discussed upcoming elections post Spring Break.
  - Soliciting of candidates
  - When bios would be shared with community and staff
  - When voting would occur
  - In alignment with the SBDM COVID document, elections can be and will be held electronically

**Old Business** - None

**Adjournment** – Ms. Steele had to leave meeting at 11:31 am. Ms. Kidwell motioned to adjourn at 11:36 am. Ms. Allen seconded, and the motion passed by consensus.

Respectfully Submitted,  
Mary Ellen Vollet, Council Secretary