

SBDM MINUTES

Longbranch Elementary SBDM Council

Regular Meeting Sept 4, 2018

Called to order at 4:33 in the Media Center at Longbranch Elementary. In attendance: Ms. Lauren Ward, Ms. Stephanie Stambaugh, Ms. Beth Cahill, Ms. Ellen Steele, Ms. ReAnna Dunn and Mr. Casey Seibert.

Opening Business

1. Agenda approval - Ms. Stambaugh added World Language update to New Business and motioned to approve agenda. Ms. Cahill seconded, and the motion passed by consensus.
2. Approval of Prior Meetings Minutes - Motion to approve with typos addressed by Ms. Ward and seconded by Ms. Dunn. Motion passed by consensus.
3. Audience of Citizens – Mr. Jeff Jackson

Budget Review

1. Discuss allocation of student fees for teacher classroom funding – Teachers have received \$100.00 for classroom use. They will be receiving an additional \$300.00 for a total of \$400.00. There is a need for another chrome book cart purchase.

Policy Review

1. By Laws - No change
2. Flyer Policy – No Change
3. Discipline Policy – First read to amend the policy of classroom management plan to include **Bloomz**. A teacher/parent communication app. All teacher will implement the **Bloomz** system as recommended by PBIS committee. Holding students to the set standards and provide individual support and instruction on what is expected behaviors. Policies need to:
 - contribute to raising student performance
 - keep the focus on achieving the school's mission and goals

- support and improve teaching and learning and lead to enhancing student achievement
4. Attendance Policy - First read to amend the attendance policy from 10 event parent notes per year to 5 event parent notes per year.
- Policies need to:
- encourage school attendance and therefore promote learning
 - develop student sense of responsibility for appropriate use of classroom time
 - promote efficient use of classroom time by student and school staff
 - define student, school and parent/guardian responsibilities for attendance

Ms. Stambaugh and Mr. Jackson feel strongly that amending the policy will improve chronic absenteeism.

New Business

1. Allocation of 4th grade teacher – Fourth grade is at cap and has been allocated another teacher for hire on a one-year bases. Interviews have been scheduled.
2. SBDM members will be utilizing a Chromebook during meeting to access all documents needed – We are working closely with Ms. Leatherman and Technology to proceed with this process and hopefully go paperless.
3. SBDM Minority elections – Ms. Stambaugh will oversee this process.
4. World Language teacher – There are no applicates. Ms. Stambaugh has contacted HR and the job is still posted. We have a wonderful sub in there in the meantime.

Old Business – None

Closed Session –

1. School Safety plan- KRS 160.345(2)(i)9 – Ms. Stambaugh motioned to move to close session so Mr. Jackson may discuss the school safety plan and emergency plan. Ms. Stambaugh moved to come out of close session and motioned to approve the school safety plan. Ms. Dunn seconded, and the motion passed by consensus.

Adjournment – Ms. Steele motioned to adjourn at 5:26 pm. Mr. Seibert seconded, and the motion passed by consensus.

Respectfully Submitted,
Mary Ellen Vollet, Council Secretary

APPROVED