Parent Guide
For
Home Use

Section One: Internet Connectivity
Section Two: Checking System Requirements
Section Three: Student Use
Section Four: Checking Student Progress
Section Five: Troubleshooting

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updated 9/07
Section One: Internet Connectivity

Dial-up Internet Connections:

- You may experience a delay when initially connecting to Compass Odyssey. The Odyssey log in screen may take a few minutes to load.

- You may experience a delay when loading an activity – particularly the FLASH activities. Once the activity loads, it usually performs with no delays.

High Speed Internet Connections:

- High speed connections usually work with no delays.

Other Connectivity Tidbits:

- As with any Internet use, performance and load time varies from one Internet Service Provider to another, Internet traffic, individual computer performance, etc.

- All schools have licensing that allows for a certain number of users to access Compass Odyssey at one time. The number of licenses varies from school to school. Please be sure to LOG OUT of Compass Odyssey when finished using the program.
Section Two: Checking System Requirements

***This section will only be required the first time Odyssey is used.***

1. Connect to the Internet.

2. Type in the following address:  http://compass.boone.kyschools.us

3. Click System Requirements

4. Click here to check your system requirements

5. A link is provided for any requirement you may need

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Section Three: Student Use

1. Connect to the Internet.

2. Type in the following address:  http://compass.boone.kyschools.us

3. Your child will log in.

   User Name: First Name.Last Name
   Password: The last 4 digits of his/her Social Security #
   School: Your child’s school name. Please enter the school name exactly as it appears in the table below.

<table>
<thead>
<tr>
<th>Schools</th>
<th>burlington</th>
<th>collins</th>
<th>erpenbeck</th>
<th>florence</th>
</tr>
</thead>
<tbody>
<tr>
<td>goodridge</td>
<td>kelly</td>
<td>mann</td>
<td>new haven</td>
<td></td>
</tr>
<tr>
<td>north pointe</td>
<td>ockerman</td>
<td>stephens</td>
<td>yealey</td>
<td></td>
</tr>
<tr>
<td>camp ernst</td>
<td>conner middle</td>
<td>gray</td>
<td>ockerman middle</td>
<td></td>
</tr>
<tr>
<td>ra jones</td>
<td>boone</td>
<td>conner high</td>
<td>ryle</td>
<td></td>
</tr>
</tbody>
</table>

Example:  
User Name: Pete.Studer  
Password: 1234  
School: erpenbeck

4. Click Log In
5. The Student Launch Pad.

6. Click the subject icon on the launch pad.

This icon means you have an assignment from your teacher.

No Social Studies assignments have been made by the teacher but exploratory activities are available.

7. Click on an assignment folder.
8. This brings you to the activity folders. You may see more than one activity folder and there may be an arrow indicating the recommended starting folder.

Activity Folders that contain curriculum assignments made by the teacher

This Assignment Folder contains an Explorer Test and Learning Path

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Section Four: Checking Student Progress

Click My Portfolio to check progress

Want to redo an activity? – enter the activity code here (see next page for more details)
Checking Assignment Progress (Recent Work)

1. Recent Work

Work completed **Today** will appear here

Click **Week** or **Month** to see activities completed during those time periods

This activity score is 75% - if you want to redo an activity enter the code (located at the end of the activity name) in the Activity Finder box on the Home screen

Test Scores will be a link. Click the score to see mastered and non-mastered objectives
Checking Assignment Progress (Assignments)

2. Click the Assignments tab

Click Completed or All to see assignments in those categories

Click Details to see activities that have been completed for the assignments
3. Click the Reports tab

Select the report type from the drop down menu

Descriptions of the available reports
Section Five: Troubleshooting

***Please note: If you have a pop up blocker running on your computer you may have difficulty accessing Compass Odyssey. All activities in Compass Odyssey open in a second window and many times pop up blockers will not allow the activities to open. You may need to disable your pop up blocker or at the very least set it to allow pop ups from the Compass Odyssey site.***

Common log in errors are indicated below along with a description of what they mean and any recommendations on what to do to avoid seeing the error message again!

1. Upon logging in to Compass Odyssey, you receive the following message:

   ![Compass Odyssey Logo](image)

   You have run out of user licenses. Please try again later.

   If you are enrolled and are unable to log on, please contact CompassLearning.
   Send an e-mail message to support@compasslearning.com

   This message indicates that too many people are trying to access Compass Odyssey at one time. Each school has a set number of concurrent users. Once that number has been reached, no additional users may log on until someone logs out and opens up a license.

   Solution: Try logging in to Compass Odyssey at another time.
2. Upon logging in to Compass Odyssey, you receive the following message:

![Login Unsuccessful](image)

Sorry, you have attempted to log on to our system via an unknown source.

If you are enrolled and are unable to log on, please contact Compass Learning.
Send an e-mail message to support@compasslearning.com

Try Again

This message indicates that you have a www in the address line (URL). The correct address for accessing Compass Odyssey is [http://compass.boone.kyschools.us](http://compass.boone.kyschools.us)

Solution: Remove the www. from the address line, click GO or press ENTER, and then log in again.
3. Upon logging in to Compass Odyssey, you receive the following message:

![Login Unsuccessful](image)

The user name, password, or school is not valid.
Please try again.

Click Try Again button, and reenter your user name, password, and school.

If you are enrolled and are unable to log on, please contact CompassLearning.
Send an e-mail message to support@compasslearning.com

This message indicates that something in your log in information is incorrect. It could be the user name, password, and/or school name.

Solution: Check your spelling and **spacing** and log in again.
4. Upon logging in to Compass Odyssey, you click Log in but it takes you right back to the same log in screen.

This event usually indicates that pop up blockers are running.

Solution: Disable the pop up blocker or allow pop ups from the Compass Odyssey site and then log in.